



2015 - 2016

Advance Planning and Welcome Letter from Radiology.

TO MEDICAL STUDENTS, INTERNS, AND RESIDENTS
ROTATING IN RADIOLOGY (Elective 4 week rotations)

From: Andre J Duerinckx, MD-PhD, *Professor and Chairman of Radiology*
Bonnie Davis, MD, *Director of Medical Student Radiology Electives.*

SUBJECT WELCOME TO RADIOLOGY

We welcome you to our Radiology Department. We hope you will enjoy your stay with us. We have structured your 4-week rotation with many lectures, one on one teaching and time with our technologists. We hope to expose you to a very broad spectrum of “Radiology activities”.

EDUCATION & ADVANCE Planning of our lectures:

We need to **know in advance** (before you start with us, or at the latest on your first day with us) the **days you might be absent for vacation time or time away for job interviews**, so we can structure and plan our program of formal lectures around your presence with us.

FINAL GRADE: Unless the Dean’s office has you as an official participant in the Radiology rotation, you may not get any credit for this rotation. If you wish to cancel, change or switch a rotation, you need written permission and approval from Dean’s office, or we may not be able to give you a final GRADE.

For our records: Please forward **a copy of your CV, a digital photo, list of planned absences for interviews**, cell phone contact and an e-mail address (please provide to Désta Golden , Administrative Assistant for the Department of Radiology) no later than 12:00 noon Wednesday of your first week.

During your elective rotation: **SIGN IN AND SIGN OUT DAILY, SO WE CAN BETTER SERVE YOU AND MONITOR YOUR EDUCATIONAL EXPERIENCE WITH US.**

Thank you in advance for your cooperation. For questions, please call or e-mail Ms. Desta Golden at (202) 865-1572/dgolden@huhosp.org or call the front desk at (202) 865-1576.